

PERRY PUBLIC LIBRARY BOARD OF TRUSTEES

April 9, 2020

Following the Governor's Emergency Public Health declaration in response to the current COVID-19 situation, this meeting will be held electronically. Public access to the meeting may be obtained by one of the following methods:

By Computer, Tablet, or Smartphone:

<https://zoom.us/j/920144006>

By Phone:

+1 (312) 626-6799

Meeting ID: 920144006

The Perry Public Library Board of met in regular session on Thursday, April 9, 2020. Note: This meeting was entirely conducted electronically.

Board members Mark Miller, Margaret Ruggle, Heather Karolus, Jeremy Winter, and Rosa Gonzalez were present. Library Director Mary Murphy and Deputy Director Misty VonBehren were also present.

President Mark Miller called the meeting to order.

Agenda – Heather Karolus moved to approve the agenda with Rosa Gonzalez seconding the motion. MCU.

Minutes – Margaret Ruggle moved and Rosa Gonzalez seconded a motion to approve the minutes of the March 12, 2020 meeting. MCU.

Gift Fund bills were presented with deposits and expenses explained. Margaret Ruggle moved and Heather Karolus seconded a motion to approve checks #5927 - #5938 in the amount of \$9,210.26 from the Gift Fund and the Library line items from the FY20 City of Perry Budget. MCU.

Unfinished Business:

Building Project – Director Murphy reviewed the progress of the 2020 Building Project. City Council authorized signing of the contract with ETHOS at the Monday, April 6, 2020 meeting. A kickoff meeting was held with ETHOS and the timeline was detailed. Carpet selection was made. ETHOS strongly encouraged staff not to be present in the building during construction. Director Murphy is looking into alternative housing of staff for the month of August. In the decision timeline, the Board needs to meet on May 28, 2020 to approve plans for public bidding and on June 25, 2020 to award the construction bid. Heather Karolus moved to set the dates for two special meetings, one for Thursday, May 28, 2020 at 8 a.m. and one for Thursday, June 25, 2020 at 8 a.m. Margaret Ruggle seconded the motion. MCU.

Health Initiatives – Director Murphy reported on the suspension on the grant programming. Please see attached report and invoice that was sent to Dallas County Public Health for expenses incurred during March. Rosa Gonzalez moved to pay \$9,404.50 for the StoryWalk™ panels by April 30, 2020 with Heather Karolus seconding the motion. MCU.

New Business: None

Librarian's Report:

Statistics – We have seen a marked increase in the Library online resource use.

Think Spring Storytimes Begin at the Library – March 31, April 1 CANCELLED

Legos @ the Library – April 1 CANCELLED

Medicare Basics Seminars at Perry Public Library – April 2, 14, 18, 30 CANCELLED

Perry Public Library will be closed Sunday, April 12, for the Easter Holiday NOT CANCELLED

Perry Public Library *Craft Club* – April 13 CANCELLED

Friends of the Perry Public Library Book Sale – April 17-18 CANCELLED

Quarterly Classics Book Club – April 14 CANCELLED

Monthly Book Club – April 21 CANCELLED

The Perry Public Library closed on March 16, 2020 due to the coronavirus pandemic. We do not know how long we are going to be closed. The closure of all Perry public buildings has been thought through carefully considering the developments of the ongoing pandemic and advise of state and local health authorities. Our major concern is the health and safety of our community. Early social distancing has been found to be one of the major factors in slowing the spread of the coronavirus

Our new program of food recovery is now suspended. It will return when “normal” time returns.

The library will be offering curbside service during this time. We are also offering Activity Kits for families with children in the following age groups: Preschool, K/1, 2/3, 4/5. Curbside service is available on Monday through Friday 10am-5pm and Saturday 10a.m.-2p.m. Call us at 515-465-3569 to place a curbside order of materials.

“Online Storytime with Miss Suzanne” started on March 31, 2020 and will continue Tuesday and Thursday mornings at 9:30 a.m. You can connect through the link on our website.

For Perry residents, you can obtain a digital library card by filling out the form on our website www.perry.lib.ia.us or calling the library, 515-465-3569.

At this time we are encouraging our patrons to use our website, www.perry.lib.ia.us and the tools and resources available there, including eBooks and eAudiobooks, streaming video, digital learning tools, and more. We are posting virtual tours, fun storytimes and a lot more adventures on our Facebook page and website.

Free Book Friday started on March 28, 2020 with the library donating books to the elementary schools to hand out books with their Grab and Go lunches. Report at the meeting.

Board Education: E-meetings and Open Meeting Laws: Due to the State Health Emergency Declaration regarding Covid-19, Board meetings subject to Open Meeting Laws can be conducted pursuant to Iowa Code 21.8 and the Proclamation of Governor Kim Reynolds dated March 19, 2020.

The next meeting is scheduled on Thursday, May 7, 2020 at 8 a.m. in the library's small meeting room or may be held electronically depending on the Covid-19 situation. The public is always welcome.

Rosa Gonzalez moved to adjourn the meeting with Heather Karolus seconding. MCU. Meeting adjourned.

Respectfully submitted, Mary K. Murphy, Library Director