

This meeting was held electronically at the Perry Public Library.

Following the Governor's Emergency Public Health declaration in response to the current COVID-19 situation, this meeting was held electronically. Public access to the meeting was obtained by one of the following methods.

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**The format of this meeting is due to the
State Public Health Emergency Declaration regarding Covid-19
and will be conducted pursuant to
Iowa Code 21.8 and the Proclamation of Governor Kim Reynolds
dated March 19, 2020.**

The Perry Public Library Board of Trustees met in regular session on Thursday, April 8, 2021 at 8 a.m.

Note: This meeting was entirely conducted electronically.

Board members Mark Miller, Margaret Ruggle, Heather Karolus, Rosa Gonzalez, and Jeremy Winter were present. Library Director Mary Murphy and Deputy Director Misty VonBehren were also present.

Board President Mark Miller called the meeting to order.

Agenda – Heather Karolus moved to approve the agenda with Rosa Gonzalez seconding the motion. MCU.

Minutes – Margaret Ruggle moved, and Jeremy Winter seconded a motion to approve the minutes of the March 11, 2021 meetings. MCU.

Financial Statements – Updated Gift Fund bills were presented with deposits and expenses explained. Heather Karolus moved, and Rosa Gonzalez seconded a motion to approve checks #6036 - #6045 in the amount of \$3,542.59 from the Gift Fund and the City of Perry Library Fund Status Report. MCU.

Unfinished Business:

Reopening – At this time the 14-day positivity rate in our zip code is in the low teens, 13/14, and the vaccination rates is 34% in Iowa and 24 % in Dallas County, for having at least one dose of the vaccine. With the number of Covid-19 cases stabilized and vaccinations increasing, the library will add back more services in helping patrons. It is a balance between opening more and our ability to clean and sanitize. The Library is cleaned

thoroughly in the morning by a Maintenance employee before the building is opened to the public. Another Maintenance employee comes at 1 p.m. to wipe down all patron touchable surfaces including the bathrooms. At 4:45-5:15 p.m., Library staff take turns in wiping down all patron surfaces. Library staff are responsible for the circulation desk and their own work areas.

Library Conduct Policy – The proposed policy presented will take the place of the Library Behavior Policy and the Cell-Phone Policy. Heather Karolus moved to approve the proposed policy with Margaret Ruggle seconding. MCU.

New Business:

By-Laws of the Perry Public Library Board of Trustees – Director Murphy will check with the State Library of Iowa concerning electronic meetings.

Displays, Posters, and Exhibits Policy – Heather Karolus moved to approve the proposed policy with Margaret Ruggle seconding. MCU.

Library Access for Sex Offenders Against Minors Policy – Heather Karolus moved to approve the proposed policy with Rosa Gonzalez seconding. MCU.

Librarian's Report:

Patrons have been very compliant in wearing a mask within the library. However, sometimes they must be reminded about standing 6 feet away.

National Library Week is April 4-10 -- Usually, the Friends of the Perry Public Library bake cookies for our patrons. While that is not an option this year, all patrons coming in the library or using curbside library services will receive a goodie bag: adults receive a National Library Week bookmark, 2 Dove chocolate pieces, and a Perry Public Library pen while children receive all but the pen. Instead, they receive a box of crayons.

In addition, several patron-involved activities are planned: (1) an in-library scavenger hunt, (2) a Find-the-Clues activity that can be done outside the library for those that are still cautious about entering public spaces, and (3) a coloring page. For each activity of the three (3) activities accomplished, patrons can enter a grand prize drawing for Perry Bucks. The grand prize drawing will take place on Friday, April 9, at 4 p.m.

The Perry Area Chamber of Commerce will host a ribbon-cutting event at the Library on April 7, at 8:30 a.m. to celebrate National Library Week and recognizing our newly renovated space. We will also dedicate the Wilford Roberts' memorial gift to the Library of the table and chairs now residing in the front of the Library.

Summer Library Programs for Children, Teens, and Adults are being planned. At this point in time, we are not planning any in-person programs with the idea of staying flexible.

Several of the newly renovated items have had problems including the laminate on the swing door on the circulation desk, the new east doors' opening operating being glitchy, and the carpet coming up. All the work is still under warranty until October. When a problem arises, the subcontractor involved receives a phone call to come and repair the door, or the laminate, or the carpet. It is just a matter of staying in touch with the subcontractor to remind them what needs to be repaired.

Board Education – Library Policy, Enactment, Training, and Enforcement

Director Murphy along with the Library Board and Deputy Director Misty VonBehren want to thank Jeremy Winter for his time and service to the Library since this is his last meeting on the Library Board of Trustees.

The next normally scheduled meeting is on Thursday, May 13, 2021 at 8 a.m. in the library's small meeting room or may be held electronically depending on the Covid-19 situation. The public is always welcome.

Jeremy Winter moved to adjourn the meeting with Heather Karolus seconding. MCU. Meeting adjourned.

Respectfully submitted, Mary K. Murphy, Library Director