

This meeting was held electronically at the Perry Public Library.

Following the Governor's Emergency Public Health declaration in response to the current COVID-19 situation, this meeting was held electronically. Public access to the meeting was obtained by one of the following methods.

PUBLIC INPUT CAN BE PROVIDED BY GOING TO THIS WEB ADDRESS:

By computer, tablet, or phone:
Join Zoom Meeting

<https://us02web.zoom.us/j/83265854249?pwd=RFpwS1dkZnM4bk1lMjJxd2x5Sm8yZz09>

Meeting ID: 832 6585 4249

Passcode: 50220

Dial by your location +1 312 626 6799 US (Chicago)

**The format of this meeting is due to the
State Public Health Emergency Declaration regarding Covid-19
and will be conducted pursuant to
Iowa Code 21.8 and the Proclamation of Governor Kim Reynolds
dated March 19, 2020.**

The Perry Public Library Board of Trustees met in regular session on Thursday, May 13, 2021 at 8 a.m.
Note: This meeting was entirely conducted electronically.

Board members Mark Miller, Margaret Ruggle, Heather Karolus, Rosa Gonzalez, and Kendall Rathje were present. Library Director Mary Murphy and Deputy Director Misty VonBehren were also present. We welcome back Kendall Rathje as a Trustee.

Board President Mark Miller called the meeting to order.

Agenda – Heather Karolus moved to approve the agenda with Rosa Gonzalez seconding the motion. MCU.

Minutes – Margaret Ruggle moved, and Rosa Gonzalez seconded a motion to approve the minutes of the March 11, 2021 meetings. MCU.

Financial Statements – Updated Gift Fund bills were presented with deposits and expenses explained. Heather Karolus moved, and Rosa Gonzalez seconded a motion to approve checks #6046 - #6062 in the amount of \$3,542.59 from the Gift Fund and the City of Perry Library Fund Status Report. MCU.

Unfinished Business:

Reopening – On May 12, 2021, Dallas County Health Department reported that the 14-day positivity rate in our zip code is zero. They also reported that 37 % of the population in Dallas County are fully vaccinated with 46 % of the population receiving at least one dose of the Covid-19 vaccine. Of the remaining 54 % of the population unvaccinated, the latest

figures from U.S. Census Bureau report in 2019 that 27.4 % of the population of Dallas County is under the age of 18. Using these figures, that leaves 26.6 % of the population of Dallas unvaccinated. From the interactions with patrons, most volunteer that they have been fully vaccinated. With the number of Covid-19 cases stabilized and vaccine readily availability, the library will stop quarantining materials returned to the library. Over the next couple of weeks, we will be reopening the North entrance. We will also shift back more furniture in the library. It is still a balance between opening more and our ability to clean and sanitize public surfaces. The Library is cleaned thoroughly in the morning by a Maintenance employee before the building is opened to the public. Another Maintenance employee comes at 1 p.m. to wipe down all patron touchable surfaces including the bathrooms. At 4:45-5:15 p.m., Library staff take turns in wiping down all patron surfaces. Library staff are responsible for the circulation desk and their own work areas. As for returning to our full hours of operation, we will be monitoring library use in the evenings as summer approaches.

New Business:

Meeting Room Policy – Heather Karolus moved to approve the proposed policy as written with Kendall Rathje seconding. MCU.

Sales in the Library Policy – Margaret Ruggle moved to approve the proposed policy as written with Rosa Gonzalez seconding. MCU.

Friends of the Perry Public Library Policy – Heather Karolus moved to approve the proposed policy as written with Rosa Gonzalez seconding. MCU.

Signage Policy – Heather Karolus move to approve the proposed policy with Margaret Ruggle seconding. MCU.

Librarian's Report:

The Library has been getting a more traffic and they come in bunches rather than a steady stream, so it has been a little hectic behind the circulation desk. Patrons are being compliant with wearing masks and social distancing,

Registration for the Children, Teen, and Adult Summer Library Programs started on May 3rd and it has been stronger than we saw last year. Reading can start at the time of registration, but programs will not start until the week of June 7th. At this time, all but one program will be virtual using the Zoom software. The one in-person program is planned as an outdoor demonstration on barbecuing at Bett and Bev's for an Adult Summer program in late June.

Two more Little Libraries will be added using the rest of the CARES Act funding. They will be placed at the Perry Elementary School and at the Perry Middle School. The Little libraries are ordered and will be shipped on May 13, 2021. These are refurbished newspaper vending units. Ours will be painted royal blue. Books have been ordered and are arriving. I am hopeful that we will get to launch both Little Libraries before the school year ends. The plan is to check on the Little Libraries at the schools three times per week and replenish the inventory as needed. In addition to the CARES Act Funding, I applied for a United Way Equity Challenge grant to help in purchasing more books.

May is Little Free Libraries month and we are celebrating all our Little Libraries. With the addition of the two new Little Libraries, the library will have 11 Little Libraries in the community. We have 4 at Perry Nursing homes, the former Rowley Campus – now called Eden Acres and King's Gardens, the Lutheran Home, Spring Valley Living, and Pearl Valley, one at the Hamlin Bell Apartments (senior living), one at the Dallas County Hospital, one at the McCreary Center, one at the Perry Perk, and our original one which is now located at Fareway.

I was asked to organize a Vaccine Clinic for the City of Perry Employees. We were fortunate enough to open the registration up to employees and their spouses. The first Vaccine Clinic was on April 14 with the second clinic on May 12. Perry HyVee Pharmacist Quayhn was most helpful and efficient.

This week the State Library of Iowa announced that they would be giving out noncompetitive grants up to a maximum of \$5,000 per library under the American Recovery Plan Act (ARPA). They also sent out an ARPA grant list of allowable items, please see following document. Because the ARPA funding is federal funds, purchases of computer, hotspots, routers, modems or technology require Children's Internet Protection Act (CIPA) compliance which is putting on censoring controls on the machines. The Perry Public Library has a history of not censoring access to information.

Board Education – Library Policy

The library board establishes policies to govern the library. These policies serve as a blueprint for effective library operation, underscore the library's service philosophy and ensure that customers receive consistent service. The policies are reviewed regularly to help guarantee that they remain timely. In Iowa, one of the accreditation standards requires every library policy to be reviewed at least once every three years. The Board reviews all policies for their adherence to generally accepted best practices in an ever-evolving world of library services.

The next normally scheduled meeting is on Thursday, June 10, 2021 at 8 a.m. in the library's small meeting room or may be held electronically depending on the Covid-19 situation. The public is always welcome.

Meeting adjourned.

Respectfully submitted, Mary K. Murphy, Library Director