

**Public Meeting Notice and Agenda**  
**PERRY PUBLIC LIBRARY BOARD OF TRUSTEES**  
will hold a meeting on  
**Tuesday, May 12, 2026 at 8 a.m.**

Perry Public Library – Community Room - 1101 Willis Avenue – Perry, Iowa 50220

1. Roll Call
2. Approval of Agenda
3. Approval of April 14, 2026 Meeting Minutes
4. Approval of Financial Statements: Gift and City Fund Claims
5. Librarian Report – at Meeting
  - a. Statistics Review
  - b. Final Legislative Updates
  - c. General Updates
6. Public Comment
7. Next Regularly Scheduled Meeting is on Tuesday, June 9, 2026, at 8 a.m.
8. Adjourn

## **PERRY PUBLIC LIBRARY BOARD OF TRUSTEES**

**April 14, 2026**

The Perry Public Library Board of Trustees met in regular session on Tuesday, April 14, 2026 at 8:00 a.m.

Board members Rosa Gonzalez, Kendall Rathje, Heather Karolus, Margaret Ruggle, and Alissa Whitmore were present. Library Director Misty VonBehren and Friends of the Library Board President Kathy Miller were present.

Rosa Gonzalez called the meeting to order at 8:02 a.m.

Agenda – Heather Karolus moved to approve the agenda with Kendal Rathje seconding the motion. MCU.

Minutes – Kendall Rathje moved to approve the minutes from the March 10, 2026 meeting with Heather Karolus seconded the motion. MCU.

Financial Statements – Gift Fund receipts and payments were presented with receipts from the period of March 1, 2026 – April 9, 2026, totaling \$3942.97, and checks #6791 - #6800, totaling \$2574.70. The City of Perry Library Fund Status Report was presented. March 2026 claims totaling \$40471.18 was presented. Kendall Rathje moved to approve the financial reports with Heather Karolus seconding the motion. MCU.

### **New Business:**

- FY2027 Perry Public Library Budget – The library budget was presented to the board for approval with the following amounts:
  - Total Revenues – \$38875.00
  - Total General Fund Expenses - \$420967.00
  - Total Benefit Fund Expenses - \$141340.00
  - Total Capital Fund Expenses - \$189876.00

Heather Karolus moved to approve the proposed FY2027 Perry Public Library Budget with Alissa Whitmore seconding the motion. MCU.

1. Financial Reports
  - a. Net total for the month is \$1368.27
  - b. Materials Expenses – City Line Item Exhausted
  - c. GIFT balance is \$72442.61 as of 04/09/2026
  - d. February and March Credit Debit Revenue to City
  - e. March 2026 CITY Claims
  
2. Budget FY2027
  - a. After initial budget proposals were submitted for the General Fund, departments were asked to reduce expenditures or increase revenues for FY2027 based on projected numbers from the State.
    - Wages – 5% increase per union contract
    - Initial Request: Reduced Utilities based on current and previous year
    - Initial Request: Reduced Telephone based on current and previous year
    - Initial Request: Increased Contract Services based on current and previous year
    - Initial Request: Reduced Office Supply and Added Printing for Kodak specific printing expenses
    - Initial Request: Reduced Postage based on current ILL trends and volume with AEA delivery service
    - Adjusted Request: Contract Services (Requested: \$27000 / Adjusted: \$22000)
  - b. Capital Requests were approved
    - Technology: \$12000
    - Materials: \$40000
    - Buildings: \$25500 – VAV Controls Upgrade / \$112376 - Outdoor Unit HVAC
  - c. Public Hearing and Adoption of FY2027 Budget by City Council is April 20, 2026
  
3. Statistical Reports
  - a. Door count up from last year and last month.
  - b. Public computer use – issue with acquiring statistical data.
  - c. Wireless use continues to increase.
  - d. eAudio continues to increase with the use of hoopla.
  - e. 83 programs with 1550 attending.
  
4. General Updates
  - a. Legislative Update – Library related legislation currently active
  - b. City Clerk renegotiated printer contracts for entire city. This results in a slightly lower monthly bill for the library (but a substantial decrease for the entire City), new leased printers, and the capability of faxing via the printer instead of a designated fax machine.
  - c. City health insurance will possibly be changing to a new provider for FY2027. The new insurance will cost less annually and the monthly employee percentage will be less than current. Insurance representatives were onsite to answer any questions from employees. There are many benefits to switching providers.

- d. Met with representative from Library Furniture International to discuss purchasing an additional face out shelving unit for the youth area and booth seating.
- e. Summer Library Programming is in the planning process. The kickoff to the summer program, KidsFest has been renamed FamilyFest to welcome a larger audience of children and families. The theme is Read, White, and Blue: Celebrating 250 Years of American Stories.
- f. National Library Week will be celebrated from April 19 – April 25. The theme is Find Your Joy @ the Library. The library will be hosting a puzzle swap during the week. In addition, the Friends of the Library will be providing treats for the patrons.

The next normally scheduled meeting is on Tuesday, May 12, 2026, at 8 a.m. in the library's Community Room. The public is always welcome.

Heather Karolus moved to close the meeting at 8:51 a.m. with Kendall Rathje seconding the motion. MCU

Respectfully submitted, Misty VonBehren, Library Director

Account Balances - As of 5/6/2026

Account	5/6/2026 Balance
<b>Bank Accounts</b>	
Checking	74,780.25
<b>TOTAL Bank Accounts</b>	<b>74,780.25</b>
<b>OVERALL TOTAL</b>	<b>74,780.25</b>

Banking Summary  
4/10/2026 through 5/6/2026

Category 4/10/2026-5/6/2026

**INCOME**

Credit Debit Card Revenue	116.00
Discussion Books	150.00
Gifts_Donations_Memorials (Gift Fund)	39.40
PPL Foundation	3,300.00
<b>TOTAL INCOME</b>	<b>3,605.40</b>

**EXPENSES**

Adult Programming	1,051.58
Credit Debit Card Revenue to City Hall	167.15
Food Recovery Program	20.04
Materials	2,950.05
Office Supplies	139.09
Programming	207.52
Youth Programming	131.38
<b>TOTAL EXPENSES</b>	<b>4,666.81</b>

**OVERALL TOTAL** **-1,061.41**

Date	Account	Num	Description	Memo	Tag	Amount
<b>INCOME</b>						
<b>Credit Debit Card Revenue</b>						
4/13/2026	Checking	DEP	Raccoon Valley Bank...	April 2026		11.90
4/16/2026	Checking	DEP	Raccoon Valley Bank...	April 2026		2.40
4/20/2026	Checking	DEP	Raccoon Valley Bank...	April 2026		20.00
4/21/2026	Checking	DEP	Raccoon Valley Bank...	April 2026		20.00
4/23/2026	Checking	DEP	Raccoon Valley Bank...	April 2026		22.35
4/30/2026	Checking	DEP	Raccoon Valley Bank...	April 2026		7.45
5/1/2026	Checking	DEP	Raccoon Valley Bank...	May 2026		29.50
5/5/2026	Checking	DEP	Raccoon Valley Bank...	May 2026		0.90
5/5/2026	Checking	DEP	Raccoon Valley Bank...	May 2026		1.50
<b>Discussion Books</b>						
4/27/2026	Checking	DEP	... Raccoon Valley Bank ...			10.00
4/27/2026	Checking	DEP	... Raccoon Valley Bank ...			40.00
5/6/2026	Checking	DEP	... Raccoon Valley Bank...			100.00
<b>Gifts_Donations_Memorials (Gift Fund)</b>						
4/27/2026	Checking	DEP	... Raccoon Valley Bank ...			11.05
4/27/2026	Checking	DEP	... Raccoon Valley Bank ...			26.35
5/6/2026	Checking	DEP	... Raccoon Valley Bank...			2.00
<b>PPL Foundation</b>						
5/4/2026	Checking	DEP	Raccoon Valley Bank ...	May 2026		3,300.00
<b>EXPENSES</b>						
<b>Adult Programming</b>						
5/6/2026	Checking	6802	Misty VonBehren	Flowers		-14.98
5/6/2026	Checking	6803	...Fareway	Food		-21.11
5/6/2026	Checking	6806	Wells Fargo / Mindy	Prize_Perry Bucks		-100.00
5/6/2026	Checking	6811	...Wells Fargo / Misty	Program Fee_Live History		-848.00
				Glue Sticks		-8.72
				Books		-20.56
5/6/2026	Checking	6813	Misty VonBehren	Glue_Cutting Blades		-38.21
<b>Credit Debit Card Revenue to City Hall</b>						
5/6/2026	Checking	6807	City Of Perry	April 2026		-167.15
<b>Food Recovery Program</b>						
						-20.04

Date	Account	Num	Description	Memo	Tag	Amount
5/6/2026	Checking	6803	...Fareway	Farm Credit Grant	Eggs	-6.68
				Farm Credit Grant	Eggs	-6.68
				Farm Credit Grant	Eggs	-6.68
<b>Materials</b>						
5/6/2026	Checking	6805	...Cengage Learning	999102614782	Physical Print_Large Print	-65.60
				999102643616	Physical Print_Large Print	-57.75
5/6/2026	Checking	6808	...Midwest Tape	758	Digital Audiobook	-2,049.42
				5	Digital BingePass	-15.95
				4	Digital Comics	-8.86
				164	Digital Ebook	-318.64
				45	Digital Movie	-102.76
				30	Digital Music	-45.70
				44	Digital Television	-70.70
5/6/2026	Checking	6809	Ingram	Invoice 96028597	Physical Print_Fiction	-25.10
5/6/2026	Checking	6810	...Wells Fargo / PPL		Physical Print_Fiction	-17.60
5/6/2026	Checking	6811	...Wells Fargo / Misty	Des Moines Register	Physical Print_Serials	-70.00
				Literacy Activity Kits	Physical_Other	-79.97
				1YHL-WLLH-MPW6	Physical Print_Fiction	-22.00
<b>Office Supplies</b>						
5/6/2026	Checking	6812	Amazon Business		Subscriptions	-139.09
				Microsoft 365	Subscriptions	-139.09
<b>Programming</b>						
5/6/2026	Checking	6810	...Wells Fargo / PPL	Subscription	Cricut	-10.69
5/6/2026	Checking	6811	...Wells Fargo / Misty	Zoom	Subscriptions	-181.79
				April 2026	Postage	-9.99
				Supplies_Book	SLP 2026	-5.05
<b>Youth Programming</b>						
5/6/2026	Checking	6801	Kayla Rothmeyer	Supplies	SLP 2026	-10.70
5/6/2026	Checking	6804	Perry Chambe Of Co...	Peeps Diorama Prize_Perry B...	Special Event_Spring Break 2026	-40.00
5/6/2026	Checking	6811	...Wells Fargo / Misty	Prize books	Wee Wonders	-15.99
				Prize Books	Wee Wonders	-64.69
<b>OVERALL TOT...</b>						<b>-1,061.41</b>