

Loaning of Materials

Books and other printed materials are loaned for twenty-one days unless otherwise designated.

Audio-visual equipment is loaned for a period of two days and only to adults.

The latest issue of each magazine must remain in the Library. Other magazines may be checked out for twenty-one days.

Dvds are loaned for a period of one week. Parents of patrons under the age of 18 have a choice and will decide whether their minor child can (1) check out G-rated dvds only, or (2) check G-rated, PG, and PG-13 dvds only or (3) have full access to all dvds.

HotSpots are loaned for a period of one week.

Art prints are loaned for eight weeks and may be renewed twice.

Special collections of the library include games, literacy bags, the kill-a-watt monitor, a business startup kit, cake pans, caregiver resources kits among other items. These special collection items may be checked out for 21 days.

Bicycles and bicycle equipment may be checked out for one day.

Unless otherwise designated, library materials may be renewed in person, online or by phone. Reserve books may not be renewed.

Books being held for a patron must be picked up within three days. If the hold is not picked up during that period, they are released for use by the next person on the list. Renewals are not permitted for items with pending holds.

Patrons may need to sign an agreement to be wholly responsible for the safety of library materials.

If the Library does not have the material or information a patron desires, every effort will be made to obtain it through interlibrary loan. There may be a charge to the patron from the lending library. In accordance with the Library's ongoing contractual Access Plus agreement with the State Library of Iowa, the Library reserves the right to charge the patron a small fee for this service. The purpose of this fee is to offset the cost of postage. There is a limit of three interlibrary loan requests per patron at one time. Interlibrary loan items not picked up within the specified time will result in a \$5.00 charge. At this time, September 2014, the Perry Public Library will not charge a fee for Interlibrary Loan Materials.

Revised July 19, 2018