The Perry Public Library Board of Trustees met in regular session on Thursday, February 9, 2017.

Board members Kendall Rathje, Rosa Gonzalez, Heather Karolus, Connie Joy and Mark Miller were present. Library Director Mary Murphy and Deputy Library Director Misty VonBehren were also present. Library Board President Kendall Rathje called the meeting to order.

Connie Joy moved to approve the agenda with Heather Karolus seconding the motion. MCU.

Mark Miller moved and Heather Karolus seconded a motion to approve the amended minutes of the January 12, 2017 meeting. MCU.

Gift Fund bills were presented with deposits and expenses explained. Heather Karolus moved and Connie Joy seconded a motion to approve checks #5394 - #5407 in the amount of $5,419.23 from the Gift Fund. MCU. The Board reviewed the Library line items from the City of Perry Budget for FY17.

Old Business:

LED Replacement Project – All the T8 LED lights have installed. Frank Soda of Ultra Green called to report the LED plug-in replacement light bulbs are on their way to the library.

Library Parking – We are still in the evaluation phase to see how the new semester goes forward with DMACC Director Rick Carpenter passing along the guidelines on where students should and should not park.

Budget FY18 and Capital Request FY18 – The City Council and City Administration held a Budget Workshop discussing department requests and expected revenues. At this moment, expected revenues exceed all department requests by a little more than $11,000. All the Library General Fund requests were included in this budget. The second round of budget meetings is underway to discuss Capital Requests for FY18. Susie Moorhead, the City’s Finance Officer, relayed that the library will not have to meet about our capital requests. The next scheduled budget workshop with the City Council will be on Friday, February 17 at 2pm.

Dallas County Genealogy – Director Murphy has emailed the Dallas County Genealogy Society with respect to their decision to relocate in Perry. They have not contacted the library about this decision.

Librarian's Report:

Statistics – See attached Table, Board Overview

Latino Americans: 500 Years of History Programs

1) Oral Latino Immigrant Story Project – Interviews are done and translations are underway.
2) Art Mural with Jennifer Drinkwater - Creative design time from January 2016 to May 6, 2016. Jennifer unveiled mural art design at the Latino Progressive Dinner on May 6, 2016. The proposed mural will be placed on the RHC bldg by the
north entrance to the Security Bank Building. The cleaning of the wall will be done later this month and then the resurfacing of the wall will be scheduled.

Winter Reading Programs Offered for children, teens, and adults beginning November 1. Small prizes will be given and grand prize drawings will be offered as reading incentives to encourage readers of all ages to keep reading during the winter months. The programs run through February 28.

The library will be closed Monday, February 20, 2017, for Presidents’ Day

Teen Social Saturday at Perry Library February 25 - In association with the Teen Winter Reading Program at Perry Library, teens are invited to gather at the library, Saturday, January 7, from 1:00-4:00 p.m., for Teen Social Saturday, to play games, enjoy snacks, and socialize.

The Monthly Book Club will hold its January meeting, Tuesday, January 17, at 1:00 p.m., in the Security State Bank Building Clarion Room. The selected title is *Stolen from the Garden: The Kidnapping of Virginia Piper* by William Swanson.

Genealogy Workshop at Perry Library – February 13 at 6:30pm – Steve Alexander of Alexander’s Photos will present a program on Photo Storage, Preservation, Restoration, and Organization.

*Fun with Basics* Storytime Unit Offered
A new seven-week Storytime unit called *Fun with Basics* will begin January 17, 18, and 19 for three age groups at Perry Public Library. Meeting time is 10:15 for Toddlers (ages 18 months to 3 years), who meet on Tuesdays, and for four and five-year-olds, who meet on Wednesdays. The *Wee Wonders* Storytime for babies (up to 18 months) will meet at 10:30 on Thursdays.

Family Valentine Party on Thursday, February 9, at 6:30 p.m., in the large meeting room. Celebrate Valentine’s Day with us! We will complete a Valentine themed craft, play a game, view the short film, *Be My Valentine, Charlie Brown*, and enjoy a snack.

Perry Public Library will participate in the international *Take Your Child to the Library Day* on February 18, from 10am to 1pm. This event promotes the development of good reading habits in childhood and encourages families to make library visits a regular habit. We will celebrate with balloon animals and face-painting, and each child will take home a free book! Several local organizations and businesses will have representatives on site with information about children’s program offerings and services in our area.

*Lifelong Learners Coffee: Mystery DIY Craft* - on 9:00 a.m., Monday, February 27, in the library large meeting room. Bring a friend, enjoy coffee and conversation, and complete a mystery craft! All materials will be provided for your project.

Director Murphy and Deputy Director VonBehren participated in the City of Perry Goal Setting Workshop. Director Murphy attended a 2-day workshop on Local Government Management.

The Dallas County Foundation 2016 Grant Evaluation report was submitted relaying the outcome of the LED Replacement Project. The library’s electric bill has decreased on average about $500 per month, see attached table and graph. A further bonus is that the light emitted by the LED light bulbs is a whiter than the fluorescent light bulbs, see attached picture.
The Library submitted a Dallas County Foundation Grant request for 80 meeting chairs and two carts that would replace the currently used upholstered meeting chairs and five carts used to store them. The proposed chairs are the HON 40/4 chair that was recommended by Interior Designer Kathleen Beeler. They are lighter in weight, stack more easily and efficiently, and store on two carts rather than five carts. They are made of plastic resin with metal frames that is easy to clean and they have a lifetime warranty. The matching funds would come from the library budget ($3,000) and the Friends of the Perry Public Library ($1,000). The grant request was for $4039.58.

The library will be coordinated the Kid’s Fest this year which occurs the first weekend in June. It will be renamed as the Summer Reading KidsFest and will be kickoff event of the Library’s Summer Reading program. It will have the same great activities that previous Kids Fest has had. Director Murphy will be submitting a Spring Bock Grant request to help with this event’s expenses.

Deputy Director Misty VonBehren will be submitting a Dollar General Literacy Grant request for the Teen Summer Reading Program, Director Murphy and Children’s Librarian Suzanne Kestel will be submitting a ShopKo Community Foundation Grant request for the Children’s Summer Reading Program.

The library has accumulated sufficient donations from the Robert and Ada Phillips family and memorials for Deloris Blanchard to purchase two benches for the front of the library. Donation plaques will be placed on each of the benches to recognize the donation and memorial.

Deputy Director Misty VonBehren and Children’s Librarian Suzanne Kestel will be going to Kids First Conference in Des Moines. Kids First is a conference for youth librarians sponsored by the State Library of Iowa. Deputy Director Misty VonBehren will be presenting a short breakout session on out-of-the-box outreach collaborations with the example of the “Walking School Bus” program that she coordinates.

Director Murphy attended a ‘LEAN’ session at the Iowa Library Online Conference. In addition to the workshop, Director Murphy ordered two ‘LEAN’ books and is researching how to encourage the staff to adopt the lean way of thinking and producing our library products – that is, providing collections, programs, and services to our community. Lean is Lean Marketing Style – Thinking about a better, more efficient (and possibly more economical) way to get things done. We need to think about our work, experiment with new ideas, and learn from these experiments. The reason is to make the organization stronger. Lean is about serving our customers better, increasing customer satisfaction, and reducing costs. When we create the environment of continuous improvement and continuous learning, we will create a lean enterprise.

Board Education: Review of the Budget process.

Meeting was adjourned.

The next scheduled meeting will be on Thursday, March 9, 2017 at 8am in the library’s small meeting room. Please enter by the east door. It will be open. The public is always welcome.

Respectfully submitted, Mary K. Murphy, Library Director
<table>
<thead>
<tr>
<th>Month</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan</td>
<td>1448.38</td>
<td>1842.93</td>
<td>1747.88</td>
</tr>
<tr>
<td>Feb</td>
<td>2634.11</td>
<td>2400.04</td>
<td>1752.56</td>
</tr>
<tr>
<td>Mar</td>
<td>2337.53</td>
<td>2041.60</td>
<td></td>
</tr>
<tr>
<td>Apr</td>
<td>2290.87</td>
<td>2305.76</td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>2085.01</td>
<td>1804.17</td>
<td></td>
</tr>
<tr>
<td>Jun</td>
<td>2382.58</td>
<td>1763.79</td>
<td></td>
</tr>
<tr>
<td>Jul</td>
<td>3072.24</td>
<td>2573.64</td>
<td></td>
</tr>
<tr>
<td>Aug</td>
<td>3973.49</td>
<td>3496.90</td>
<td></td>
</tr>
<tr>
<td>Sep</td>
<td>4182.00</td>
<td>3271.63</td>
<td></td>
</tr>
<tr>
<td>Oct</td>
<td>3551.98</td>
<td>2664.02</td>
<td></td>
</tr>
<tr>
<td>Nov</td>
<td>2677.07</td>
<td>1961.23</td>
<td></td>
</tr>
<tr>
<td>Dec</td>
<td>2151.90</td>
<td>1364.63</td>
<td></td>
</tr>
<tr>
<td></td>
<td>32787.16</td>
<td>27490.34</td>
<td>3500.44</td>
</tr>
</tbody>
</table>
Chart 1. Perry Public Library
Alliant Energy Bills
2015 - 2016 - 2017
Picture 1. Comparison of LED Light Color to Fluorescent Light Color.
Donated
by the
Family of Robert & Ada Phillips

Donated
In Memory of Deloris Blanchard